

Eastgate Garden Civic Association Constitution

ARTICLE I - NAME

This organization, a domestic, non-profit association incorporated under the laws of the State of Ohio, shall be known as “Eastgate Garden Civic Association, Inc.”, referred hereafter as the Association.

ARTICLE II - PURPOSE

The purpose of the Association shall be to unite homeowners and residents in their mutual desire to preserve the beauty, peacefulness, and residential character of the Eastgate neighborhood. To achieve this purpose, the Association shall:

- Create an on-going sense of community and positive identity for the Eastgate neighborhood;
- Ensure an organizational structure capable of taking swift action when needed to protect the mutual goals of the Association;
- Apprise members of proposed zoning changes or similar governmental action that would impact the Eastgate neighborhood; and
- Plan and execute appropriate action on behalf of the members of the Association as appropriate.

The Association shall strive to maintain positive and productive communication with elected officials of the City of Columbus and Franklin County, encouraging awareness of the Eastgate neighborhood as a viable and vital residential area. Under no circumstances shall the Association violate its non-partisan status by endorsing the candidacy of any office-holder or any potential office-holder.

ARTICLE III - MEMBERSHIP

Membership shall be open to all property owners and residents within the Eastgate neighborhood. Eastgate shall be defined as the residential area bounded by the south side of Maryland Avenue, Clifton Avenue, Nelson

Road, and the Norfolk Southern Railway. To enjoy the benefits and privileges of membership each resident must pay dues.

Annual dues shall be an amount voted and approved by the membership. The annual membership period shall begin July 1 of each year and end June 30 of the following year. Dues shall be pro-rated quarterly for new members to establish a common renewal date and simplify accounting. Each member in good standing shall be entitled to one vote during business sessions of the Association, including the election of officers.

ARTICLE IV - BOARD OF DIRECTORS AND OFFICERS

Officers and Directors shall be elected by a majority of the membership present and voting and shall serve for two years. Election of officers and directors shall be held at the December meeting. Only members in good standing are eligible to serve as officer or director.

The Board of Directors and Officers, and respective duties, shall be defined in the By-laws of the Association and shall hold regular meetings as delineated therein.

ARTICLE V - MEETINGS

The Association shall hold regular meetings as set forth in the By-laws for the purpose of communicating information and conducting the business of the Association. The regular meetings shall occur on the First Monday of each month.

The President and the Board of Directors may call a special meeting of the Association upon written notice to members and must be held within five (5) days thereafter. The notification shall indicate the date, time, place and purpose of the special meeting.

A quorum shall consist of the members in good standing present at any meeting.

Notification of all Association meetings shall be conveyed in writing, email, U.S. Mail, or by signage.

The Association newsletter shall constitute written notice if delivered no later than seven (7) days prior to the meeting.

ARTICLE VI -INDEMNIFICATION OF OFFICERS, BOARD OF DIRECTORS AND OTHERS

The Association shall reimburse officers, directors and others for approved expenditures incurred on behalf of the Association.

ARTICLE VII-COMMITTEES

The President shall appoint chairs of committees required to carry out the business of the Association as delineated in the By-laws.

ARTICLE VIII-PARLIAMENTARY AUTHORITY

In all matters not covered by this Constitution, the By-laws, or any standing rules of the Association, this Association shall be governed by Robert's Rules of Order, Newly Revised, as may be amended.

ARTICLE IX-AMEMDMENTS TO CONSTITUTION

An Article of this Constitution may be amended or revised at any regular meeting or any special meeting called for such purpose. A change will require the affirmative vote of three-fourths (3/4) of the members voting at such meeting. Any member of the Association may propose amendments or a revision of this Constitution; however, all proposed changes must first be submitted to the Board of Directors for review and recommendation before the proposal is presented to the membership at large. The Secretary shall provide all members with written notice of any proposed changes (and any recommendation of the Board of Directors), along with notice of the date, time, and place of the meeting at which the amendments, or a revision will be voted on. The written notice shall be mailed at least seven (7) days prior to the scheduled meeting.

BYLAWS

ARTICLE I -DIRECTORS, OFFICERS, AND DUTIES

The officers of the Association shall be a President, Vice President of Internal Affairs, Vice President of Neighborhood Pride, Treasurer, and Secretary.

The Board of Directors shall consist of elected officers, the immediate Past President and five elected directors.

The Board of Directors shall meet at least quarterly during the first week of March, June, September, and December, unless another date and time are prescribed by the President, at a time and place announced by the President. Upon written request made by at least five (5) members of the Board of Directors, the President shall call a special meeting of the Board of Directors. Any specially called meeting shall be called within three (3) days after receipt of the written request for such meeting, and the meeting must be held within five (5) days thereafter. A majority of the members of the Board of Directors shall constitute a quorum.

The Executive Committee shall consist of the President, Vice President, Treasurer, and Secretary. The Executive Committee shall meet at least bi-monthly in February, April, June, August, October, and December during the week of, and prior to, the general membership meeting, and during the week of the meeting of the Board of Directors in June and December, unless another date and time are prescribed by the President, at a time and place announced by the President. Upon written request made by at least three (3) members of the Executive Committee the President shall call a special meeting of the Executive Committee. Any specially called meeting shall be called within three (3) days after receipt of the written request for such meeting, and the meeting must be held within five (5) days thereafter. A majority of the members of the Executive Committee shall constitute a quorum.

The Board of Directors shall have the following duties and powers to act on behalf of the Association:

- approve an annual budget for the Association and, when necessary, approve any expenditure that exceeds the budgeted amount by the greatest of \$200 or 10%.